

CHURCH/MINISTRY EVACUATION PLAN

Develop a Plan of Action under these three contingencies:

- ❖ Evacuation without direct “hit” occurring
- ❖ Evacuation with a direct “hit”
- ❖ Catastrophic “hit”

Partner with a church where you and congregation can regroup.

Designate key people to handle necessities in an evacuation scenario.

Copy and distribute to church the road side relief map.

Acquire and maintain the “individual member survey” forms.

EVACUATION TRIP PLAN

Establish Destination Point

- Establish a relationship with a church in a safe haven location
- Plan to recommend that local members evacuate to that shelter
- Know the asset management of host church, evacuating church be prepared to provide
- Consider length of stay and pet evacuation

Develop a Worksite

- Partner church will become the alternate work site for all staff
- Employees desiring to evacuate to alternate site will specify with pertinent information

Collect Imperative Information

- Forward completed survey information to host church as pre-registration
- Include all current contact information

Create A Communication Plan

- Communicate with church leadership via phone, text messaging, or internet(if available)
- Key contact information must be regularly updated

Maintain and Manage Information

- Setup a mechanism for church members to gather information